

When submitting an application by email, include **JOB CODE** in the subject line.

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| JOB CODE | R5-HWP-2017 |
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| JOB POSTING | | | |
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| JOB TITLE | Relief Developmental Services Care Staff | | |
| REPORTS TO | Program Supervisor | LOCATION | West Place |
| DIVISION | Developmental Services | HOURS OF WORK | Relief/On Call (0-15 HRS) Various day/afternoon/evening/ overnight shifts, weekday/ weekend/stat holidays (No guaranteed hours) |
| POSTING DATE | JANUARY 2017 | START DATE | ON-GOING |

POSITION DESCRIPTION

YWCA Hamilton is dedicated to strengthening women's and girl's voices, broadening their choices, building dynamic leadership and providing essential services that promote safe, inclusive and equitable communities.

We offer a stimulating and challenging environment that values the diversity of individuals and ideas.

- Opportunity for professional development and growth
- Staff Fitness and Aquatic membership
- Staff discounts for childcare and recreation

KEY FUNCTIONS:



This employee will work relief/on-call shifts within a 24-hour residential care facility for 15 adult women with developmental disabilities. They will provide delivery of direct support services to all residents within the home and ensure the physical and emotional well-being and safety/security of all individuals within the residence, in alignment with YWCA Hamilton's Mission and Vision Statements.

QUALIFICATIONS

- Minimum Education – Ontario Secondary School Diploma (OSSD) and Personal Support Worker (PSW) Certificate, or combination of academic and work experience
- Previous work experience in a residential care facility an asset
- Bilingual English/French or other languages an asset
- Must be able to provide coverage for various shifts of days, afternoons, evenings, weekends and statutory holidays
- Excellent written and verbal communication skills
- Ability to work independently and as part of a team
- Proficiency with MS Office Applications including but not limited to Word, Excel and Outlook
- Working from a feminist, anti-oppressive / anti-racist perspective
- Must provide Emergency First Aid/CPR Certification or willingness to obtain at own cost
- Must provide a current Vulnerable Sector Police Check or willingness to obtain at own cost
- Must provide a satisfactory pre-employment Medical form completed by your family health practitioner including two-step TB Screening Test, prior to your first training shift
- Must have a current Safe Food Handling Certificate or willingness to obtain at own cost

Please Note: The physical demands of the role may include, but are not limited to lifting (up to 25 kg), bending, twisting, reaching, sitting or standing for extended periods, walking, pushing, pulling, and moving constantly throughout the shift.

Please submit resume and covering letter by e-mail, mail or fax, to YWCA Hamilton.

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| CLOSING DATE: | | ON-GOING | |
|  | jobs@ywcahamilton.org |  | 75 MacNab Street South, Hamilton, ON L8P 3C1 Fax: 905-522-1870 Attention: Human Resources |

As part of YWCA Hamilton's commitment to Access and Equity, we strive to represent the diverse communities that we serve. Individuals who are First Nations, Métis, immigrant, refugee, lesbian, gay, bisexual, or transgender; and individuals with disAbilities and from racialized communities are encouraged to apply.

Attention Applicants:

Thank you for your interest in YWCA Hamilton, however, only candidates selected for an interview will be contacted. Please inform us of accommodation requests during interview booking.

